



allied printing services, inc. one allied way p.o. box 850
manchester, connecticut 06045-0850 telephone (800) 225-8195 fax (800) 224-8894
www.alliedprinting.com

March 20, 2020

To: Allied employees, customers and vendors
From: John Sommers, President & CEO
Re: ALLIED IS DESIGNATED AS AN ESSENTIAL BUSINESS AND WILL STAY OPEN

We have received several inquiries since Connecticut's Governor Lamont announced that all non-essential businesses will be closed as of 8PM, Monday, March 23rd.

In accordance with Governor Ned Lamont, State of Connecticut, Executive Order No. 7H, Allied Printing is designated as an "Essential Business" as defined by the State of Connecticut and the Federal Department of Homeland Security, Cybersecurity & Infrastructure Security Agency (CISA) guidance for "Essential Critical Infrastructure Workers" within the Critical Infrastructure Sector for US Post Office Mail production and processing, Pharmaceutical, Consumer Products, Packaging and Healthcare Services.

As a designated Essential Business, Allied is not subject to in-person restrictions at our workplace. We will maintain regular work schedules at our production facility. Allied will remain open for business and continue to provide essential goods and services. The continued operation of our facility, and the uninterrupted supply chain of products and services produced here, is critical to our region's direct response to the COVID-19 pandemic.

Allied manufactures products for and provides services to essential manufacturing, healthcare, medical, pharmaceutical, Medicare, utilities, consumer goods packaging, retail (such as grocers and pharmacies), financial institutions, logistics, shipping services, warehouse, distribution, mailing, ecommerce, technology support, laboratories and hospitals.

All personnel not essential to basic operations have been asked to work remotely. All essential employees performing operations on site have been instructed to comply with social distancing requirements as well as our heightened safety precautions (in accordance with CDC & WHO). We are executing complete and rigorous protocols to minimize the risk of COVID-19 infection.

Allied will keep our doors open to serve the essential needs of our customers during these challenging times, with a heightened focus on the health, safety and well-being of our onsite employees.

Thank you,

John Sommers
President & CEO